



St. George's Catholic Primary School
EMERGENCY SAFEGUARDING PROCEDURES DURING SCHOOL CLOSURE

*"We are learning and growing together as God's family.
We will always do our best to love and respect each other as we prepare for our future".*

These procedures apply to ALL children with specific reference to the following groups:

- Pupils with child in need plans
- Pupils on child protection plans
- Looked after children
- Young carers
- Disabled children
- Pupils with education, health and care (EHC) plans

Social workers & Inclusion Manager (for specific SEND pupils) will work with parents to decide whether their child should go to school. Parents won't be required to take up a school place.

The DfE guidance is: if it is at all possible, children who can be safely cared for at home should stay at home to prevent risk.

Aim:

- Ensure **all** pupils have contact from staff, at least once per week in term time – this will be through Home Learning and year group e mails.
- Where possible learning can continue at home through home learning work provided.
- Staff continue to provide consolidation of skills tasks and introduction of new learning for children.
- All vulnerable families have additional contact and support with any concerns reported and recorded.
- The school will liaise with all necessary professionals for all pupils if required, as usual.

Current child protection and Vulnerable families concerns:

- Flag any increased concerns about pupil safety during closure or potential self- isolation with the relevant LA (Brent/ Ealing/Harrow/ Hackney)
- Phone contact once a week
- Offer of food for FSM pupils either through school care fund/CCS/Gov initiatives support
- Liaising with all allocated professionals as usual.
- Use of CPOMS to record and report.

Children & Parents:

- Make sure children and parents know where to go to if they need help:
- Share with parents details of contacts in school and what to do for support
- Childline number posted on school website on front page for children (0800 1111, <https://www.childline.org.uk/>).

All Staff:

- No personal information of pupils to be taken from the premises (paper copies).
- Whilst working from home, all staff to ensure that any information on laptops / PCs is protected and not available to anyone in their household.
- Any cause for concerns to be recorded and reported through CPOMS unless there is an immediate danger/ safety risk staff must call staff members who have L3 in safeguarding procedures:
- **(1. Deirdre Monaghan 07771 906497 (2. Angela Conway 07847 425396 (3. Helen Ahern 07745 716128 (4. Pauline St Louis 07949 131606**
- The L3 DSL staff will always be in contact regarding safeguarding pupils.
- Should staff need to report immediately to a DSL member of staff, they will then record this in the usual way on CPOMS.

Logistics

- Drop off & collection of children to be arranged so as to prevent large group gatherings and increased risk of exposure.
- Government guidelines followed on Social Distancing in Educational Settings and shared with staff.
- Clear recording of the children & families supported.

It is essential that there is maintained contact between staff, always seek advice if concerns are raised.

Personal numbers MUST NOT be shared with parents/carers.

These are emergency procedures during the time of operation of DFE school closure; therefore staff should always adhere to the School Safeguarding Policy, alongside these procedures.

March 2020